

NOAA
BONUS SERVICE AGREEMENT

EMPLOYEE _____ SSN _____
POSITION _____ GRADE _____
DUTY STATION _____
EMPLOYMENT TERM _____
BONUS TYPE: RECRUITMENT _____ RELOCATION _____
BONUS AMOUNT \$ _____ % of SALARY _____

In return for the payment of the bonus specified above, I agree to accept the position and the terms of employment specified below.

- 1) I understand that if the performance of my duties in this position is rated less than 'Meets or Exceeds' during this period, my employment may be terminated and I shall be indebted to the Department of Commerce for a pro rata share of the bonus for the remaining portion of this service agreement. Such repayment amount will be calculated by dividing the total amount of the bonus by the entire service period (expressed in months.) The repayment amount will be this result multiplied by the remaining full months of the service agreement.
- 2) I understand that if my employment is terminated during the specified period for conduct unbecoming a Federal employee (action taken under 5 C.F.R. 752), I will be obliged to repay a pro rata share of the bonus.
- 3) I understand that if I accept employment with another organization, including one elsewhere in the Department of Commerce or in another agency of the Federal government, I am obliged to repay a pro rata share amount of this bonus.

EMPLOYEE SIGNATURE _____ DATE _____

MANAGER'S SIGNATURE _____ DATE _____

SECOND LEVEL MANAGER'S SIGNATURE DATE _____

A copy of this agreement must be sent to the WFMO Advisor for inclusion in the Official Personnel Folder.